



OFFICE OF THE DMO (MS)-CUM-SUPERINTENDENT, DHH, CUTTACK
Mail Id- hdtcuttack@gmail.com



Letter No 173 DMO/Cuttack Dated 25/01/2024

TO

The Member Secretary
Odisha State Pollution Control Board
Bhubaneswar

Sub: Submission of Annual Report for District. Headquarter Hospital, Cuttack

Sir,

With reference to the subject cited above & as per requirement I am submitting herewith the ANNUAL REPORT (FORM – IV) for the year 2023 i.e. from 01.01.2023 to 31.12.2023 in respect of Biomedical Waste Management of Dist. Hqr. Hospital Cuttack for further course of action at your end.

Encl: As above

Yours Faithfully

DMO (MS)-Cum-Superintendent,

Memo No: 174 / Medical, Cuttack Dated 25/01/2024

Copy forwarded for information and necessary action to:

- 1) Regional Officer, SPCB, Cuttack
- 2) CDM&PHO, Cuttack
- 3) Director of Public Health, Odisha, Bhubaneswar

DMO (MS)-Cum-Superintendent,

DHH Cuttack

M
25.1.24

**From -IV
(See rule 13)
ANNUAL REPORT**

[To be submitted to the prescribed authority on or before 30th June every year for the period from January to December of the preceding year, by the Occupier of Health Care Facility (HCF) or common bio-medical waste treatment facility (CBMWTF)]

Sl. No	Particulars		
1.	Particulars of the Occupier	:	
	(i) Name of the authorized person (occupier or operator of facility)	:	Dr. Sudhansu Kumar Giri DMO(MS)-cum- Superintendent, DHH, Cuttack
	(ii) Name of HCF or CBMWTF	:	District Headquarter Hospital, Cuttack (City Hospital, Cuttack)
	(iii) Address for Correspondence	:	District Headquarter Hospital, Cuttack At: - Dargha Bazar, Po- Buxi Bazar , Dist- Cuttack, Pin-753001
	(IV) Address of Facility		District Headquarter Hospital, Cuttack At: - Dargha Bazar, Po- Buxi Bazar , Dist- Cuttack, Pin-753001
	(V) Tel. No. Fax. No.	:	9439990016
	(Vi) E-mail ID	:	hdtcuttack@gmail.com bmwmdhhcuttack@gmail.com
	(Vii) URL of Website	:	http://cuttack.dhhodisha.in
	(viii) GPS coordinates of HCF of CBMWTF		Not Applicable
	(IX) Ownership of HCF of CBMWTF		(State Government of Private or Semi Govt. or any other): State Government
	(X) Status of Authorization under the Bio-Medical Waste (Management and Handing) Rules.	:	Authorization No. IND-IV-BW-44 Valid up to 31/03/2023
	(XI) Status of Consents under Water Act and Air Act.	:	Valid up to: 31.03.2024 (Consent Order No: 3077) of OSPCB.
2.	Type of Health Care Facility	:	
	(i) Bedded Hospital	:	No. of Beds- 130
	(ii) Non-Bedded Hospital (Clinic or Blood Bank or Clinical Laboratory or Research Institute or Veterinary Hospital or any other)	:	Not Applicable
	(iii) License number and its date of expiry.	:	Authorization No. IND-IV-BW-44 Valid up to 31/03/2023.
3.	Details if CBMWTF	:	NA
	(i) Number healthcare facilities covered by CBMWTF	:	NA
	(ii) No. of beds covered by CBMWTF	:	NA
	(iii) Installed treatment and disposal capacity of CBMWTF	:	NA
	(iv) Quantity of biomedical waste treated or disposal by CBMWTF	:	NA
4.	Quantity of waste generated or disposed in Kg per annum (on monthly average basis)	:	Yellow category:-1525.315.kg per annum Red Category:-2889.768 kg per annum White:-183.117 kg per annum Blue Category:-1406.850 kg per annum

General Solid waste:- 292000 kg per annum

5. Details of the Storage , treatment, transportation, processing and Disposal Facility

(i) Details of the on-site storage facility :

Size :- 500 sq ft

Capacity:- 500 Sqft

Provision of on-site storage : (cold storage or any other provision)

(ii) Disposal Facilities

Type of treatment Equipment In	No of Units	Capacity Kg/day	Quantity treated or disposed Kg per Annum
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Incinerators	-		
Plasma Paralysis	-		
Autoclaves(fun)	-		
Microwave	-		
Hydroclave	-		
Shredder(fun)	-		
Needle tip cutter or destroyer	-	32 Hub Cutters.	
Sharps encapsulation or concrete pit	-		
Deep Burial pits:	-		
Chemical disinfection:	-		
Any other treatment equipment:	-	CBMWTF	

(iii) Quantity of recyclable wastes sold to authorize recyclers after treatment in kg per annum.

Category (like plastic, glass etc.)
 Plastics (Red): 2889.768 KG per annum
 Glass (Blue): 1406.850 kg per annum

(iv) No of vehicles used for collection and transportation of biomedical waste.

1

(v) Details of incineration ash and ETP sludge generated and disposal during the treatment of wastes in Kg per annum)

Quantity Generated	Where disposal
Incineration:- 0	
Ash:- 0	
ETP Sludge:- 0	

(vi) Name of the Common Bio-Medical Waste Treatment Facility Operator through which wastes are disposed of

Sani clean Pvt.Ltd, Bhubaneswar

(vii) List of member HCF not handed over bio-medical waste.

0

6. Do you have bio-medical waste management committee? If yes, attach minutes of the meetings held during the reporting period.

Yes
(COPY attached)

7. Detail trainings conducted on BMW

(i) Number of training conducted on BMW Management.

4 batches

(ii) Number of personnel trained

188

	(iii) Number of personnel trained at the time of induction	188
	(iv) Number of personnel not had undergone any training so far.	0
	(v) Whether standard manual for training is available?	Yes
	(vi) Any other information)	No
8.	Details of the accident occurred during the year	
	(i) Number of Accidents occurred	0
	(ii) Number of the persons affected	0
	(iii) Remedial Action taken (Please attach details if any)	NA
	(iv) Any Fatality occurred, details.	NA
9.	Are you meeting the standards of air Pollution from the incinerator? How many times in last year could not meet the standards?	NA
	Details of Continuous online emission monitoring systems installed	NA
10.	Liquid waste generated and treatment methods in place. How many times you have not met the standards in a year.	Low cost waste water treatment
11.	If the disinfection method or sterilization meeting the log 4 standards? How many times you have not met the standards in a year?	NA
12.	Any other relevant information	(Air Pollution Control Device attached with the incinerator.)

Certified that the above report is for the period from (January'2023 to December' 2023).


Name and Signature of
the Head of the Institution

**DMO (MS)-Cum-Superintendent
D. H. H., Cuttack**

Date: 24.01.2024
Place: DHH, Cuttack.

PROCEEDINGS OF BMWM, D.H.H. CUTTACK

VENUE: DTU (Dist. Training Unit)

Date: 30.01 .2023

The meeting of "BWM Committee" was held under the Chairmanship of District Medical officer (Medical service) cum Superintendent, Cuttack for the improvement of Biomedical Waste Management activities at DHH, Cuttack.

The following members were present in the meeting and participated in the following discussion.

MEMBERS:-

The Specialist In-Charge O & G

The Specialist In-Charge Medicine

The Specialist In-Charge Eye

The Specialist In-Charge Anaesthesia

The Specialist In-Charge Pathology

The Asst. Matron, DHH, Cuttack

All In-charge Nursing Officer, DHH Cuttack

In-charge Kitchen

The Infection Control Officer (Microbiologist)


The Infection control Nurse, DHH, Cuttack

The Supervisors (Housekeeping, Security, BMWM and Laundry Services)

SL NO.	AGENDA	DISCUSSION	RESPONSIBILITY
1	Segregation of BMWM	The DMO(MS) Cum Superintendent instructed to the In- Charge of all departments for the proper segregation of the " Bio- Medical Waste " at source which is a statutory requirement under Bio- Medical Waste Management & Handling Rule 2016 & amendment thereof.	Asst. Matron , DHH, Cuttack. Hospital Manager. Supervisor BMWM
2	Arrangement of Logistic .	The committee instructed the Hospital Manager to oversee the position of logistic in different patients care area of the hospital and to prepare a comprehensive list for the procurement.	DMO (MS) Cum Suptd. Hospital Manager All I/C Nursing Officer Supervisor BMWM
3	Use of Bleaching powder for Hypochlorite solutions.	The committee suggested to using bleaching powder for preparation of Hypochlorite solution of other departments except labour room and OT.	DMO (MS) Cum Suptd. Hospital Manager

4	Refresher Training for preparation of Hypochlorite solutions from Bleaching powder.	The committee decided that the hospital managers will provide on spot training to the staffs which is more effective for preparation of Hypochlorite solutions from Bleaching powder.	DMO (MS) Cum Suptd. Hospital Manager
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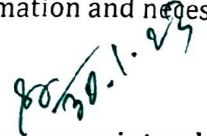
The meeting ended with vote of thanks to the chair.


 DMO (Medical Service) cum superintendent,
 DHH, Cuttack

Memo No:- 52

Date:- 30/01/23

Copy forwarded to the all members of BMW committee for information and necessary action.


 DMO (Medical Service) cum superintendent,
 DHH, Cuttack

PROCEEDINGS OF BMWM, D.H.H, CUTTACK

VENUE: DTU (Dist. Training Unit)

Date: 22.02.2023

The meeting of "BMWM Committee" was held under the Chairmanship of District Medical officer (Medical service) cum Superintendent, Cuttack for the improvement of Biomedical Waste Management activities at DHH, Cuttack.

The following members were present in the meeting and participated in the following discussion.

MEMBERS:-

The Specialist In-Charge O & G

The Specialist In-Charge Medicine

The Specialist In-Charge Eye

The Specialist In-Charge Anaesthesia

The Specialist In-Charge Pathology

The Asst. Matron, DHH, Cuttack

All In-charge Nursing Officer, DHH Cuttack

In-charge Kitchen

The Infection Control Officer (Microbiologist)

The Infection control Nurse, DHH, Cuttack

The Supervisors (Housekeeping, Security, BMWM and Laundry Services)

SL NO.	AGENDA	DISCUSSION	RESPONSIBILITY
1	Assigning responsibility for Supervision.	The DMO(MS) Cum Superintendent instructed to the Asst matron to assign responsibility to the Nursing Sisters for overall supervision of all departments for the proper segregation of the " Bio-Medical Waste " at source .	Asst. Matron, DHH, Cuttack. Hospital Manager. Supervisor BMWM
2	Transportation of Waste	The committee emphasised on the transportation waste in covered vehicle as per norms and instructed to the outsourcing agency for lifting of wastes within 24 hours from the premises of the City Hospital, Cuttack.	DMO (MS) Cum Suptd. Hospital Manager I/C of Outsourcing agency

3	BMWM Audit	The committee reviewed the audit reports of Bio- Medical Waste Management Committee.	DMO (MS) Cum Suptd. Hospital Manager
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The meeting ended with vote of thanks to the chair.

[Handwritten signature]
22.2.23

DMO (Medical Service) cum superintendent,
DHH, Cuttack

Memo No:- 74

Date:- 22.2.23

Copy forwarded to the all members of BMWM committee for information and necessary action.

[Handwritten signature]
22.2.23

DMO (Medical Service) cum superintendent,
DHH, Cuttack

PROCEEDINGS OF BMWM, D.H.H, CUTTACK

VENUE: DTU (Dist. Training Unit)

Date: 24.03.2023

The meeting of "BMWM Committee" was held under the Chairmanship of District Medical officer (Medical service) cum Superintendent, Cuttack for the improvement of Biomedical Waste Management activities at DHH, Cuttack.

The following members were present in the meeting and participated in the following discussion.

MEMBERS:-

The Specialist In-Charge O & G

The Specialist In-Charge Medicine

The Specialist In-Charge Eye

The Specialist In-Charge Anaesthesia

The Specialist In-Charge Pathology

The Asst. Matron, DHH, Cuttack

All In-charge Nursing Officer, DHH Cuttack

In-charge Kitchen

The Infection Control Officer (Microbiologist)

The Infection control Nurse, DHH, Cuttack

The Supervisors (Housekeeping, Security, BMWM and Laundry Services)

SL NO.	AGENDA	DISCUSSION	RESPONSIBILITY
1	Segregation of BMWM and Transportation of BMWM	It was discussed that biomedical wastes have not been segregated properly and the bins are over filled. The biomedical wastes are not cleared in time and the staffs are not doing it properly. Instructed to all staffs for proper segregation. Repeatedly instruction has been given to outsourcing agency for above purpose and instructed to the supervisor to ensure for proper BMWM at DHH, Cuttack. Henceforth, the committee decided to communicate one letter to outsourcing agency regards above matter.	Asst. Matron, DHH, Cuttack. Hospital Manager. Supervisor BMWM

2	Maintenance of daily register	It is decided that the register must be kept in the department and the staff nurse will put the signature during the lifting of BMW waste from the department. Instructed to BMWM supervisor to ensure this.	DMO (MS) Cum Suptd. Hospital Manager I/C of Outsourcing agency
3	BMWM Audit	The committee reviewed the audit reports of Bio- Medical Waste Management Committee and instructed for proper measurement of weight of BMW at DHH, Cuttack.	DMO (MS) Cum Suptd. Hospital Manager

The meeting ended with vote of thanks to the chair.

Dr/AM-9-23
DMO (Medical Service) cum superintendent,
DHH, Cuttack

Date:- 24/09/23

Memo No:- 106

Copy forwarded to the all members of BMWM committee for information and necessary action.

Dr/AM-9-23
DMO (Medical Service) cum superintendent,
DHH, Cuttack

PROCEEDINGS OF BMWWM, D.H.H. CUTTACK

VENUE: DTU (Dist. Training Unit)

Date: 29.04.2023

The meeting of "BMWWM Committee" was held under the Chairmanship of District Medical officer (Medical service) cum Superintendent, Cuttack for the improvement of Biomedical Waste Management activities at DHH, Cuttack.

The following members were present in the meeting and participated in the following discussion.

MEMBERS:-

The Specialist In-Charge O & G

The Specialist In-Charge Medicine

The Specialist In-Charge Eye

The Specialist In-Charge Anaesthesia

The Specialist In-Charge Pathology

The Asst. Matron, DHH, Cuttack

All In-charge Nursing Officer, DHH Cuttack

In-charge Kitchen

The Infection Control Officer (Microbiologist)

The Infection control Nurse, DHH, Cuttack

The Supervisors (Housekeeping, Security, BMWWM and Laundry Services)

SL NO.	AGENDA	DISCUSSION	RESPONSIBILITY
1	Purchase of needle destroyer	There are some departments of hospital where needle destroyers are not working properly, and it is necessary to purchase. Hence, the committee decided to purchase needle destroyer for BMWWM.	Asst. Matron, DHH, Cuttack. Hospital Manager. Supervisor BMWWM
2	Medical Check-up of BMWWM Handlers	Instructed to the BMWWM supervisors, medical check-up must be done for all BMWWM attendants and submit the medical check-up report to the undersigned for further action.	DMO (MS) Cum Suptd. Hospital Manager I/C of all Department

3	On spot training to all staffs for segregation of BMW	The committee decided that the hospital managers will provide on spot training to the staffs which is more effective for proper segregation of the Biomedical wastes in the hospital.	DMO (MS) Cum Suptd. Hospital Manager
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The meeting ended with vote of thanks to the chair,

for 29.4.23
DMO (Medical Service) cum superintendent,
DHH, Cuttack

Memo No:- 128

Date:- 29/04/23

Copy forwarded to the all members of BMW committee for information and necessary action.

for 29.4.23
DMO (Medical Service) cum superintendent,
DHH, Cuttack

PROCEEDINGS OF BMWM, D.H.H. CUTTACK

VENUE: DTU (Dist. Training Unit)

Date: 26.05.2023

The meeting of "BMWM Committee" was held under the Chairmanship of District Medical officer (Medical service) cum Superintendent, Cuttack for the improvement of Biomedical Waste Management activities at DHH, Cuttack.

The following members were present in the meeting and participated in the following discussion.

MEMBERS:-

- The Specialist In-Charge O & G
- The Specialist In-Charge Medicine
- The Specialist In-Charge Eye
- The Specialist In-Charge Anaesthesia
- The Specialist In-Charge Pathology
- The Asst. Matron, DHH, Cuttack
- All In-charge Nursing Officer, DHH Cuttack
- In-charge Kitchen
- The Infection Control Officer (Microbiologist)
- The Infection control Nurse, DHH, Cuttack
- The Supervisors (Housekeeping, Security, BMWM and Laundry Services)

SL NO.	AGENDA	DISCUSSION	RESPONSIBILITY
1	Segregation of BMWM	It was discussed that biomedical wastes have not been segregate properly and the bins are over filled. The biomedical wastes are not cleared in time and the staffs are not doing it properly. Instructed to all staffs for proper segregation.	Asst. Matron, DHH, Cuttack. Hospital Manager. Supervisor BMWM
2	BMWM Audit	The committee reviewed the audit reports of Bio- Medical Waste Management Committee and instructed for proper measurement of weight of BMW at DHH, Cuttack.	DMO (MS) Cum Suptd. Hospital Manager

3	Maintenance of daily register	It is decided that the register must be kept in the department and the staff nurse will put the signature during the lifting of BMW waste from the department. Instructed to BMW supervisor to ensure this.	DMO (MS) Cum Suptd., DHH Hospital Manager Asst. Matron, DHH I/C Staff of all Departments
4	Training for preparation of Hypochlorite solutions from Bleaching powder.	The committee decided that the hospital managers will provide on spot training to the staffs which is more effective for preparation of Hypochlorite solutions from Bleaching powder.	Hospital Manager Asst. Matron, DHH I/C Staff of all Departments

The meeting ended with vote of thanks to the chair.

for 26-5-23
DMO (Medical Service) cum superintendent,
DHH, Cuttack

Memo No:- 159

Date:- 26/05/23

Copy forwarded to the all members of BMW committee for information and necessary action.

for 26-5-23
DMO (Medical Service) cum superintendent,
DHH, Cuttack

PROCEEDINGS OF BMWM, D.H.H, CUTTACK

VENUE: DTU (Dist. Training Unit)

Date: 26.06.2023

The meeting of "BMWM Committee" was held under the Chairmanship of District Medical officer (Medical service) cum Superintendent, Cuttack for the improvement of Biomedical Waste Management activities at DHH, Cuttack.

The following members were present in the meeting and participated in the following discussion.

MEMBERS:-

The Specialist In-Charge O & G

The Specialist In-Charge Medicine

The Specialist In-Charge Eye

The Specialist In-Charge Anaesthesia

The Specialist In-Charge Pathology

The Asst. Matron, DHH, Cuttack

All In-charge Nursing Officer, DHH Cuttack

In-charge Kitchen

The Infection Control Officer (Microbiologist)

The Infection control Nurse, DHH, Cuttack

The Supervisors (Housekeeping, Security, BMWM and Laundry Services)

SL NO.	AGENDA	DISCUSSION	RESPONSIBILITY
1	Assigning responsibility for Supervision.	The hospital authority instructed to the Asst. matron to assign responsibility to the Nursing Sisters for overall supervision of all departments for the proper segregation of the " Bio-Medical Waste " at source .	Asst. Matron, DHH, Cuttack. Hospital Manager. Supervisor BMWM
2	Transportation of Waste	The committee emphasised on the transportation waste in covered vehicle as per norms and instructed to the out-sourcing agency for lifting of wastes within 24 hours from the premises of the City Hospital, Cuttack.	DMO (MS) Cum Suptd. Hospital Manager I/C of Outsourcing agency
3	BMWM Audit	The committee reviewed the audit reports of Bio- Medical Waste Management Committee.	DMO (MS) Cum Suptd. Hospital Manager
4	Segregation of BMWM	It was discussed that biomedical wastes have not been segregate properly and the bins are over filled. The biomedical	Asst. Matron, DHH, Cuttack.

	wastes are not cleared in time and the staffs are not doing it properly. Instructed to all staffs for proper segregation.	Hospital Manager. Supervisor BMWWM
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The meeting ended with vote of thanks to the chair.

to ab. b. 23

RC
DMO (Medical Service) cum superintendent,
DHH, Cuttack

Memo No:- 210

Date:- 26/06/23

Copy forwarded to the all members of BMWWM committee for information and necessary action.

to ab. b. 23

RC
DMO (Medical Service) cum superintendent,
DHH, Cuttack

PROCEEDING OF WASTE MANAGEMENT TEAM MEETING OF DHH CUTTACK
HELD ON DTD 31/07/2023 IN THE CONFERENCE HALL, DHH CUTTACK

The meeting of the Waste Management Team was held in the Conference hall, DHH CUTTACK on dt 31/07/2023 at 1.00 PM under the chairpersonship of DMO (MS)-Cum-Superintendent.

Members Present: - All the members of Waste Management Team, the attendance sheet is attached as Annexure-"A".

At the outset, DMO (MS)-Cum-Superintendent welcome to all the Members. The Hospital Manager read out the proceedings of the last MW team Meeting held on dated 26/05/2023. After that following discussion were made for management of biomedical waste.

- All the staff are sensitized regarding segregation of BMW, Preparation of bleaching solution as per new BMW Rule 2016, Large & small Spill Management, Sharp Waste Management and Mercury spill Management.
- Instructed to the BMW supervisor for use of waste trolley for transportation of waste from wards to containment area and also maintain register for liquid waste management.
- All the staffs are sensitized on what to do in case of needle stick injury is happen in wards and depts and the reporting format was introduced for reporting the cases to hospital suptd. Needle stick Injury register must be maintained in this regards.
- All the staffs are again sensitized on PEP (Post Exposure Prophylaxis) and work place management i.e. 5 "S" (Sort, Systematic Arrangement, Shine, Standardize & Sustain) protocols.
- Instructed to Housekeeping supervisor for using dry mop and wet mop for mopping and mopping of floor in wards/depts at three times in a day.

The meeting ended with vote of thanks to the chair and all participants.


DMO (MS)-Cum-Superintendent

DHH CUTTACK

Memo No 1500 /Medical, CUTTACK / Date 04 / 08 - 1 23

Copy submitted to the person concerned for favour of information & necessary action.


DMO (MS)-Cum-Superintendent

DHH CUTTACK

PROCEEDINGS OF BMWM, D.H.H. CUTTACK

VENUE: DTU (Dist. Training Unit)

Date: 19.08.23

The meeting of "BMWM Committee" was held under the Chairmanship of District Medical officer (Medical service) cum Superintendent, Cuttack for the improvement of Biomedical Waste Management activities at DHH, Cuttack.

The following members were present in the meeting and participated in the following discussion.

MEMBERS:-

- The Specialist In-Charge O & G
- The Specialist In-Charge Medicine
- The Specialist In-Charge Eye
- The Specialist In-Charge Anaesthesia
- The Specialist In-Charge Pathology
- The Asst. Matron, DHH, Cuttack
- All In-charge Nursing Officer, DHH Cuttack
- In-charge Kitchen
- The Infection Control Officer (Microbiologist)
- The Infection control Nurse, DHH, Cuttack
- The Supervisors (Housekeeping, Security, BMWM and Laundry Services)

SL NO.	AGENDA	DISCUSSION	RESPONSIBILITY
1	Purchase of needle destroyer	The committee instructed to the supervisor for preparing the list for all departments to purchase the needle destroyers. Hence, the committee decided to purchase needle destroyer for BMWM.	Asst. Matron, DHH, Cuttack. Hospital Manager. Supervisor BMWM
2	Medical Check-up of BMW Handlers	The committee instructed to the BMWM supervisors, medical check-up must be done for all BMWM attendants and submit the medical check-up report to the undersigned for further action.	DMO (MS) Cum Suptd. Hospital Manager I/C of all Department
3	On spot training to all staffs for segregation of BMW	The committee decided that the hospital managers will provide on spot training to the staffs which is more effective for proper segregation of the Biomedical wastes in the hospital.	DMO (MS) Cum Suptd. Hospital Manager

4	Maintenance of daily register	It is decided that the register must be kept in the department and the staff nurse will put the signature during the lifting of BMW waste from the department. Instructed to BMWM supervisor to ensure this.	DMO (MS) Cum Suptd., DHH Hospital Manager Asst. Matron, DHH I/C Staff of all Departments
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The meeting ended with vote of thanks to the chair.

[Signature]
19.8.23
DMO (Medical Service) cum superintendent,
DHH, Cuttack

Memo No:- 1562

Date:- 19/08/23
Copy forwarded to the all members of BMWM committee for information and necessary action.

[Signature]
19.8.23
DMO (Medical Service) cum superintendent,
DHH, Cuttack

PROCEEDINGS OF BMWM, D.H.H. CUTTACK

VENUE: DTU (Dist. Training Unit)

Date: 30.09.2023

The meeting of "BMWM Committee" was held under the Chairmanship of District Medical officer (Medical service) cum Superintendent, Cuttack for the improvement of Biomedical Waste Management activities at DHH, Cuttack.

The following members were present in the meeting and participated in the following discussion.

MEMBERS:-

The Specialist In-Charge O & G

The Specialist In-Charge Medicine

The Specialist In-Charge Eye

The Specialist In-Charge Anaesthesia

The Specialist In-Charge Pathology

The Asst. Matron, DHH, Cuttack

All In-charge Nursing Officer, DHH Cuttack

In-charge Kitchen

The Infection Control Officer (Microbiologist)

The Infection control Nurse, DHH, Cuttack

The Supervisors (Housekeeping, Security, BMWM and Laundry Services)

SL NO.	AGENDA	DISCUSSION	RESPONSIBILITY
1	Proper Segregation of BMWM	The DMO(MS) Cum Superintendent instructed to the In- Charge of all departments for the proper segregation of the " <i>Bio- Medical Waste</i> " at source which is a statutory requirement under Bio- Medical Waste Management & Handling Rule 2016 & amendment thereof.	Asst. Nursing Superintendent, DHH, Cuttack. Hospital Manager. Supervisor BMWM
2	Arrangement of Logistic (Bins, needle cutter and black poly bags)	The committee instructed the Hospital Manager to oversee the position of logistic in different patients care area of the hospital and to prepare a comprehensive list for the procurement of bins and black poly bags for use of Biomedical waste management.	DMO (MS) Cum Suptd. Hospital Manager All I/C Nursing Officer Supervisor BMWM
3	Use of Bleaching	The committee suggested to using bleaching powder for preparation of	DMO (MS) Cum Suptd.

	powder for Hypochlorite solutions.	Hypochlorite solution of other departments except labour room and OT.	Hospital Manager
4	Refresher Training for preparation of Hypochlorite solutions from Bleaching powder.	The committee decided that the hospital managers will provide on spot training to the staffs which is more effective for preparation of Hypochlorite solutions from Bleaching powder.	DMO (MS) Cum Suptd. Hospital Manager

The meeting ended with vote of thanks to the chair

[Handwritten Signature]
30/09/23

DMO (Medical Service) cum superintendent,
DHH, Cuttack

Memo No:- 1673

Date:- 30/09/23

Copy forwarded to the all members of BMW committee for information and necessary action.

[Handwritten Signature]
30/09/23

DMO (Medical Service) cum superintendent,
DHH, Cuttack

PROCEEDINGS OF BMWM, D.H.H. CUTTACK

Date: 27.10.2023

VENUE: DTU at 12 Noon

The meeting of BMWM was held under the Chairmanship of District Medical officer (Medical service) cum superintendent, Cuttack for the improvement of biomedical waste management at DHH, Cuttack.

The following members were present in the meeting and participated in the following discussion.

MEMBERS:-

The Specialist In-Charge O & G

The Specialist In-Charge Medicine

The Specialist In-Charge Eye

The Specialist In-Charge Anaesthesia

The Specialist In-Charge Pathology

The Asst. Matron, DHH, Cuttack

All In-charge Nursing Officer, DHH Cuttack

In-charge Kitchen

The Infection Control Officer (Microbiologist)

The Infection control Nurse, DHH, Cuttack

The Supervisors (Housekeeping, Security, BMWM and Laundry Services)

SL NO.	AGENDA	DISCUSSION	RESPONSIBILITY
1	BMWM Audit	The committee reviewed the audit reports of Bio- Medical Waste Management of DHH, Cuttack. Instructed to the supervisors to monitor strictly about proper management of segregation of bio-medical waste.	DMO (MS) Cum Suptd. Hospital Manager Infection control Nurse
2	Medical Check-up of BMWM Handlers	Instructed to the BMWM supervisors, medical check-up must be done for all BMWM attendants and submit the medical check-up report.	Hospital Manager BMWM Supervisors
3	Vaccination of all staffs for Hepatitis-B and TT	The committee decided to fix dates and venue to organised Hepatitis-B and TT vaccination programme for all Biomedical waste handlers of DHH, Cuttack.	DMO (MS) Cum Suptd. Hospital Manager

4	On spot training to all staffs at hospital for segregation of BMW	The committee decided that the hospital managers will provide on spot training to the staffs and ask frequent questions to the staffs, which is more effective for proper segregation of the Biomedical wastes in the hospital along with enhance the knowledge of staffs for proper infection control practices.	DMO (MS) Cum Suptd. Hospital Manager
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The meeting ended with vote of thanks to the chair

[Signature]
DMO (Medical Service) cum superintendent,
DHH, Cuttack

Memo No:- 2250.

Date:- 02.11.2023.

Copy forwarded to the all members of BMW committee for information and necessary action.

[Signature]
DMO (Medical Service) cum superintendent,
DHH, Cuttack

Order No. 2589. dt. 14.12. 2023.

PROCEEDING OF WASTE MANAGEMENT TEAM MEETING OF DHH CUTTACK
HELD ON DTD 29/11/2023 IN THE CONFERENCE HALL, DHH CUTTACK

The meeting of the Waste Management Team was held in the office chamber of DMO (MS) –Cum-Superintendent, DHH Cuttack on dt 29/11/2023 at 12.00 Noon under the chairmanship of DMO (MS) –Cum-Superintendent, DHH Cuttack.

Members Present: - All the members of Waste Management Team, the attendance sheet is attached as Annexure-"A".

At the outset, DMO (MS)-Cum-Superintendent welcome to all the Members. The Hospital Manager read out the proceedings of the last Waste Management Team Meeting held on dated 27/10/2023. After that following discussion were made for improving the quality of the Biomedical Waste Management activities in the hospital.

- MOU has been signed with M/S Sani clean Pvt Ltd (CBWTF facility), Tangiapada, khurdha for collection, Storage, transportation, Treatment & disposal of biomedical waste of DHH Cuttack.
- Segregation must be done at all the generation point in wards and Departments as per Biomedical Waste Management Rule 2016 and Amendment 2018 &2019.
- Instructed to Asst. Nursing Superintendent and Hospital manager for monitoring the Segregation practices in wards and departments on daily basis.
- BMW supervisor has instructed to maintaining the Waste Handover Register in containment Area.
- Again sensitize regarding the Large and Small Spill Management and Mercury Waste Management.
- PEP Register must be maintained in all wards and needle stick injury must be reported to hospital Superintendent as early as possible.

The Meeting is ended with vote of thanks to the chair and all participants.

[Signature]
13.12.23
DMO (MS)-Cum-Superintendent
DHH Cuttack

Memo No 2590 /Medical, Cuttack / Date 14 / 12 / 2023.

Copy submitted to the person concerned for favour of information & necessary action.

[Signature]
13.12.23
DMO (MS)-Cum-Superintendent

DHH Cuttack

[Signature]
13.12.23

PROCEEDINGS OF BMWM, D.H.H. CUTTACK

Date: 27.12.2023

VENUE: DTU at 1 PM

The meeting of BMWM was held under the Chairmanship of District Medical officer (Medical service) cum superintendent, Cuttack for the improvement of biomedical waste management at DHH, Cuttack.

The following members were present in the meeting and participated in the following discussion.

MEMBERS:-

The Specialist In-Charge O & G

The Specialist In-Charge Medicine

The Specialist In-Charge Anaesthesia

The Specialist In-Charge Pathology

The Asst. Matron, DHH, Cuttack

All In-charge Nursing Officer, DHH Cuttack

In-charge Kitchen

The Infection Control Officer (Microbiologist)

The Infection control Nurse, DHH, Cuttack

The Supervisors (Housekeeping, Security, BMWM and Laundry Services)

SL NO.	AGENDA	DISCUSSION	RESPONSIBILITY
1	Review of BMWM activities of the Hospital.	The committee reviewed the activities of Biomedical waste management at Hospital and basically focus on the segregation of each & every day for all departments.	DMO (MS) Cum Suptd. Hospital Manager
2	Handhold Training on Mercury Spill management according to BMW Rule 2016.	The committee decided that the hospital managers will provide on spot/ handsome training to the staffs and ask frequent questions to the staffs, which is more effective management Mercury Spill management of the hospital along with enhance the knowledge of staffs for proper infection control practices.	DMO (MS) Cum Suptd. Hospital Manager
3	Review and Analysis of hand Hygiene and infection prevention Audit.	The committee reviewed and analysis of Hand Hygiene and infection prevention Audit and necessary action may be taken.	Hospital Manager Infection Control Nurse

4	BMWM Audit	The committee reviewed the audit reports of Bio- Medical Waste Management of DHH, Cuttack. Instructed to the supervisors to monitor strictly about proper management of segregation of bio-medical waste.	DMO (MS) Cum Suptd. Hospital Manager Infection control Nurse
5	Training on Biomedical waste management	The committee decided that the hospital managers will prepare the participants list and provide the training on Biomedical wastes in the hospital for proper infection control practices.	DMO (MS) Cum Suptd. Hospital Manager Infection control Nurse

The meeting ended with vote of thanks to the chair

[Signature]
DMO (Medical Service) cum superintendent,
DHH, Cuttack

Memo No:-

2753

Date:- 31.12.2023

Copy forwarded to the all members of BMWM committee for information and necessary action.

[Signature]
DMO (Medical Service) cum superintendent,
DHH, Cuttack